

<p>February 16, 2017 --Our Savior's Lutheran Church</p> <p>Board of Directors Meeting</p> <p>Mission Statement: <i>Grounded in Faith, Gathered in Love, and Sent with a Purpose so that Others may gain the Kingdom.</i></p> <p>MEMBERS PRESENT</p> <p>Voting: Pastor Dale Stiles, Shelly Hill, Joel Frost, John Lasswell, Marci Gaertner, Meredith Caskey, Ray Valley</p> <p>Ex-Officio/ Visitors:</p> <p>MEMBERS ABSENT:</p>	<p>Time Called To Order: 7:05 pm</p> <p>Time Adjourned: 9:10 pm</p> <p>Location: Family Room- OSLC</p> <p>Meeting Lead: Shelly Hill</p> <p>Recording Secretary: Marci Gaertner</p>
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DISCUSSION	RECOMMENDATIONS/ ACTIONS/ MOTIONS	RESPONSIBLE PARTY	
		Staff	Board

<p>Reading of Mission Statement and Reflections/Prayer/Devotions</p> <p>Approval of Meeting Agenda</p> <p>Approval of January Board Minutes</p> <p>Approval of January 20, 2017 Virtual Meeting Minutes</p> <p>Approval of 2017 Annual Meeting Minutes</p>	<p>Opening with the mission statement. John moved, Joel seconded approval of agenda. Approved. Joel moved, Meredith seconded approval of all minutes. Approved.</p>		
<p>Pastor Dale Update</p>	<p>See attached. John suggested we include short programmatic report from other staff in monthly report—Dale mentions Chad/Darla/Sue. Further discussion that perhaps respective employees write the report themselves Pastor Dale will speak to staff regarding this.</p>		<p>Dale—check with Chad, Darla, ? Sue Re: monthly update.</p>
<p>Election of Board Officers—Shelly Hill</p>	<p>General discussion regarding nominations. Ballot recommended: Ray Valley, President; Shelly Hill, Vice</p>		

	<p>President; Joel Frost, treasurer; Marci Gaertner, secretary. Joel motioned, John seconded – approved as above. Recommended that we re-visit board/committee liasons at March meeting.</p>		<p>Shelly— board/committee liasons for March mtg</p>
<p>Parish Nurse Position—Pastor Dale</p>	<p>Dale questioned whether we take the Lakeview job description and let new nurse determine her own changes to job description vs adding Becky's list of activities to the current job description. Overall feeling that it would be good to set some of our own expectations. Shelly/Dale will put together expectation list based on Becky's roles and add to job description. OSLC parish nurse budget set for 20 hrs/wk. Parish nurse will be a Lakeview employee and OSLC will pay Lakeview for services. Request that Joel get the exact total annual cost for the position. Per Shelly Rock at Lakeview, it will take one week once job description received from OSLC to post the position. Shelly Rock will interview potential candidates and OSLC will do the final hiring. Joel began motion to approve 20 hrs/week for parish nurse as a Lakeview employee. Motion withdrawn as cost not yet known. Discussion that we could do virtual meeting to approve final cost once known but for now Joel moved that we begin process above for hiring of parish nurse, Ray seconded. Approved. Joel will contact Shelly Rock to get cost/salary. Dale will post the updated job description on dropbox but agreement there is no need for council approval of job description.</p>		<p>Shelly/Dale— add Becky's roles to current parish nurse job description.</p> <p>Joel—get final annual cost of parish nurse position. ?virtual vote once salary cost determined.</p>
<p>Ecumen Update—Joel Frost</p>	<p>Joel provided and reviewed handout for tangible, intangible criteria for the board and eventually congregation regarding Ecumen sale. Discussion</p>		

	<p>regarding possible questions that could arise. Biggest question to be answered being that of further expansion of physical space for OSLC. Meeting with Tom Peterson, Station 19 architect Monday 2-20-17 to discuss potential remodel options, possible variance questions, etc. Anonymous donor funds will cover cost of Station 19 meeting.</p> <p>Related: Note date of March 5 for next meeting with congregation and Ecumen. March 6 for meeting with neighborhood and Ecumen at OSLC—encourage OSLC attendance. March 12 for vote on sale by congregation. Due to bylaw requiring three week notification of vote, will need to begin this process this Sunday February 19th via bulletin, e blast, announcements. Joel was thanked for his work as the board rep for Ecumen project.</p>		
Holy Cow CAT Survey—Ray Valley	<p>Recommendation by Ray that we table another CAT survey in view of Ecumen project/timing. Shelly encouraged all to look at the 2013 survey as there is still valuable insights to consider.</p>		All —review 2013 CAT survey results in dropbox.
Six Core Concepts—Pastor Dale	<p>Pastor Dale called attention to the “Owl Sight” chapter on pastoral care and the 6 things a church must do well to have an energized church. These parallel the six core concepts outlined at retreat. Agreement that these core concepts will be included in an adult ed series. Due to Lenten series coming up, this will be pushed out 6 weeks. Still need title for the series?</p>		
Upcoming Initiatives & Congregation Dates—John	<p>John offered to create calendar for target completion dates on initiatives still remaining for the board such as</p>		Joel —getting update from

Lasswell	employee healthcare, timing of budget process each year, etc.		Doug on healthcare. John -initiatives calendar
Owl Sight Book Discussion—Pastor Dale	Pastor suggested that all members review pages 80-82 for next discussion.		All —“Owl Sight” pp 80-82.
Mortgage Refinance Discussion & Vote—Joel Frost	Audit committee and treasurer Joel’s recommendation that we accept First State Bank’s proposal for fixed rate, 10 year 4% interest rate with fees of \$1600. John motioned to accept First State Bank proposal, Meredith seconded. All approved.		
Financial Update—Joel Frost	Joel reports giving, expenses, reserves are all on target.		
Future Meeting Dates: Board Meeting –March 16, 2017 at 7:00 pm	Additional: Meredith notes the VBS partnership with Trinity will not be happening this year. She expects OSLC will be able to handle VBS, perhaps mild concern regarding volunteers. No need for action but informing board. Ray motioned to adjourn, Marci seconded, approved.		

Pastor’s Report, February 16, 2017

Monthly Highlights include:

- January 16 – Art Fund Committee Meeting – finalizing details in regard to Blossom. Shelly also attended.
- January 18 – Mutual Ministry Committee Meeting – Becky Maier hosted. Committee consists of Larry Puckett, Maxine Enfield, and Becky Maier.
- January 21 – Annual Baptism Party – another great event. Thankful for Darla’s hard work to make it happen each year. The families really like it.

- January 22 – Annual Congregational Meeting – went well and the Board was well prepared. Thanks again!
- January 24 – Orv, Joel, and I met with legal counsel regarding Ecumen project.
- January 24 – Baptism orientation with two families
- January 25 – taught the confirmation lesson
- January 27 – Helen Carlson funeral
- January 30 – communion to homebound
- January 31 – Becky Hulden exit interview with Joel and Shelly
- February 1 – Conference call with legal in regard to Ecumen project (Orv and Joel)
- February 2 – led worship and preached at Boutwells
- February 6 – 60-day follow-up personnel review with Board
- February 7 – lunch with Stillwater pastors of ELCA congregations (Trinity, St. Paul’s, OSLC)
- February 8 – met with representatives from Ecumen
- February 8 – first meeting of new Evangelism Committee (Matt Clark, Dan Stoffer, Elaine Clark, Orv & Kathy Johnson, Lann Zimdars)
- February 11 – Synod Conference Assembly at Redeemer Lutheran, WBL. Attended by Orv & Kathy Johnson, Audrey Reed, and me. Matt Clark was planning on attending but was sick)
- February 12 – Summer Sunday Celebration led by Chad Larson and Darla Goble
- February 12 – Church Board Retreat at Shelly Hill’s
- February 12 – Ecumen project informational congregational meeting
- February 14 – Station 19 meeting with Orv and Joel
- February 14 – Staff Appreciation Brunch with the Women of the ELCA at OSLC
- February 15 – Coffee and Conversation at Oakridge
- February 15 – Kaas Wilson Architectural Design Meeting
- February 16 – Met with Don Schuld and representative from ISAI AH organization about sanctuary churches/communities and how we can respond to needs of refugees in our communities.

On-Going:

- Pastoral care (home visits/hospital calls/counseling) – Keeping up in Becky’s absence!
- Worship planning and sermon prep. (Lent 2017 – “Lent with Luther” celebrating 500 years!

Personal:

- Oral defense of Doctor of Ministry Thesis – Monday, February 20 at Bethel Seminary. Pray for me!

- Painting lots of trim throughout our house! Will it ever end 😊
- Working on 2017 vacation schedule