May 18th--Our Savior's Lutheran Church Board meeting

Board of Directors Meeting

Mission Statement: Grounded in Faith, Gathered in Love, and Sent with a Purpose so that

Others may gain the Kingdom.

MEMBERS PRESENT

Voting: Pastor Dale Stiles, Shelly Hill, John Lasswell, Marci Gaertner, Joel Frost

Ex-Officio/ Visitors:

MEMBERS ABSENT: Meredith Caskey, Ray Valley

Time Called To Order: 6:38 pm Time Adjourned: 8:30 pm Location: Family Room- OSLC

Meeting Lead: Shelly Hill-Board Vice President

Recording Secretary: Marci Gaertner

DISCUSSION	RECOMMENDATIONS/ ACTIONS/ MOTIONS	RESPONSIBLE PARTY	
Recording of Mission Statement and Reflections/Prayer/Devotions	Pastor Dale opened with prayer. Mission statement read as an opener.	Staff	Board
Changes to the Agenda	Joel: changes regarding property and grounds issue, added to old business under his Ecumen report. Agenda finalized.		
Approval of Meeting Agenda			
Approval of 207 Board Minutes, 4/27 Closed Minutes, 5/7 Congregational Meeting Minutes.	Joel motioned, John seconded approval of all minutes listed. Carried.		
Old Business *Review of Action Items from past meetings	Action items: Pastor Dale has set dates for summer outdoor services—see his attached report below.		

*Board Activity Calendar Review

Board Activity Calendar:

- 1. Service schedule for fall—awaiting outcome of Darla's survey, attempts to increase value between two current services---Mutual Ministry team has a schedule September through December. While decreased time between services would provide overlap for fellowship, dilemma is just what could be scaled back to shorten that time? General consensus is that it may be going as well as it can.
- 2. Staff healthcare---see below.
- Congregational budget meeting—Joel plans for one in July, another in October, final December/January.

Joel: 1. purchase agreement returned from lawyer, there will be dates moved back to coincide with Ecumen/city timing.

- 2. Pond is not considered green space but will only make a 1% difference in total green space calculation.
- 3. Joel attended the May 16th meeting with city of Stillwater for first reading of the property amendment. Amendment consists of two parts:1) amendment to allow senior living in what is currently zoned residential—approved. 2) variance on the 35 foot height—not approved, council is keeping at 35 feet which in short means Ecumen would not be able to do a 3 story building. Ecumen is working to find a possible way to revise their plan for this. Second reading of the above (per city protocol) will occur in two weeks.

Dale—please email Shelly the adult forum schedule for this fall to place on website.

*Ecumen Update

*Property/grounds update	Joel brought to attention the water softener in the kitchen is in need of replacement. \$1600 bid of which there has been a \$500 donation =\$1100 total cost. Current set up has impaired efficiency of the auxilliary heater especially affecting dishwasher temp requirements. Joel motioned to approve the expenditure, John seconded. Carried.	
*Program/Committee Reports	Shelly will set up access to dropbox so that each committee can enter their reports under "committee folder" only. Shelly provided list of current committees and members.	Shelly—dropbox committee folders.
*Staff Updates (Parish Nurse, Kitchen/Hospitality Coordinator, Childcare, Gillo coverage while gone)	 Jean Pottratz starting May 22—Lakeview will bill us for her time. 20 hours per week but specific days and her schedule not yet decided. Child care meeting held just before Board meeting with Nicole, Julie, MeredithLisa Lanz has resigned effective May 28th. Wednesday night coverage will be dropped going forward in fall due to low to no utilization. Many concerns regarding Thursday night AA coverage including issues with rules, legalities with space, requirement of OSLC staff present. Current staff having issues with coverage on Thursdays nights as well. Plan to discuss with AA leadership to determine whether this will be changed or cancelled. Fact that it is an outreach ministry is recognized but it may not be feasible any longer Nicole West will stay on to help with Sundays this 	?who is leading followup with AA?

	 summer but not available for Thursday night. 3. 8:00 am coverage eliminated. Summer coverage 9:15 to 10:45. 4. Gillo will be travelling to see his family—much of this on foot—prayers needed due to high risk area with violence. Ken and Charlene Oberman and Parker Smith will fill in during his absence. 5. Sue Ortman leaving May 21st. Pastor Keith will acknowledge on Sunday at both services. Sign up on door for summer treats. Kathy Newton will not be coordinating volunteers. Pastor will announce at services that there is a sign up sheet. Continue to revisit Wednesday night meals /coordinators for outdoor meals, etc. 	
*OSLC Sponsorship /Support for Seminary Students	Pastor Keith is taking active part with sponsorship thought was funds would come from legacy committee but may need to be separate subcommittee of legacy. Meeting May 23 and John will attend. Pastor Dale has told Chad there will be some support but cannot guarantee how much and decision tabled for later meeting.	JohnMay 23 legacy committee meeting
*Committee Charters	John reviewed constitution with respect to committees. Point made that committee chairs are elected, team is appointed., members asked or come forward. Following suggestions made: 1. Each committee have a one sentence vision statement. 2. Call them teams rather than doing elections or needing to change bylaws.	

- 3. Eight members max to a team. (Note—Ray looking in to sign up genius for recruitment of members.)
- Members by "association"—meaning people in the congregations who have special skill sets would not be expected to attend meetings but would be "on call" to offer their expertise for needed projects.
- 5. Each committee should have guidelines for frequency of meetings per year and publish minutes.
- 6. Need to have further discussion of spending authority as to certain dollar amounts, etc. Joel will look in to this for next month.
- 7. Board should firm up final list of what committees are needed.

NEXT STEPS: Narrow the list of what we have and what is needed, Pastor Dale has template for committee chairs already for their vision, specifics, etc.

We will need to review drafts once in. Work toward incorporating in fall recruitment fair, Rally Day, finalize theme for fall Rally Day and recruitment.

Shelly has found a suitable vendor –tables would be \$170, 36" round. She will order one for us to view with

Joel--?spending authority for committees for June meeting

Dale—confirm committee chairs have received template

John—further look as to what committees are in place, recommended needs

*High Top Tables

	idea that she will set it up eventually with a donor box.	Shelly—order table
*CAT Survey—Fall 2017	Original CAT team members: Lann Zimdars, Amy Stoffer, Don Schuld, John Lasswell returning to coordinate this fall. Tier in with adult forum 6 core concepts (two each meeting) Joel could possibly set up computers in atrium for those who do not have access. Culminating with result of survery by Holy Cow. Cost to be checked in to by John as well as just what level involvement we want from Holy Cow.	John—check costs of Holy Cow/CAT survey?members vs friends
*Healthcare Insurance—discuss tactics and timeline	Per Joel in discussion with Doug Smith—federal mandates are still "shaky" and in a state of flux depending on congressional decisions. Table for now and revisit at later dates.	Shelly/Ray/John—add to board calendar date to revisit healthcare later.
*Pastor's Report	See attached	
Treasurer Report	We are in good position going in to summer with giving exceeding expenses Joel will post statistics on Board bulletin board. John raised question of where we are in attendance numbers. Joel will look in to this.	Joel—check attendance charts
Future Meeting Dates: Board Meeting June 15 th , 2017 6:30 pm		
Valley BBQ-Thursday, June 22,		

2017 6:00 pm		

Highlights of the month:

- April 23 New Member Reception
- April 23 Guatemala Gala
- April 25 Sr. Health & Faith Day
- April 30 Guatemala Sunday with guest, Pr. Karen Castillo
- May 1 Parish Nurse Interviews (Sue Hedlund and Joel Frost helped interview)
- May 2 Mutual Ministry Committee (Maxine E. hosted)
- May 4 Boutwells Coffee/Conversation worship leading/preaching
- May 7 Adult Education, Cherish All Children (Thank you, Becky M. and Women's Group)
- May 7 Congregational Meeting re: Vote to sell property
- May 9-10 SHAPE of Leadership Retreat, Spring Valley, MN, Good Earth Village
- May 10 Final Wednesday Evening Worship/Meal for the program year
- May 11 Africa Ministries Committee Meeting
- May 13 Darrin Schultz funeral
- May 14 Blossom Dedication
- May 15 Annual LADC Partnership meeting with Shannon G. and Janet M.
- May 18 Childcare Staff Meeting

Other/Ongoing:

- Parish Nurse selection Jean Pottratz has been selected to serve as our new Parish Nurse. She will officially begin on Monday, May 22 and will attend our May 23 staff meeting. Joel Frost is working on getting her email/laptop set up and will get her office keypad combination set up. Kathy Newton will work on getting her voicemail setup. John Burke will make sure she gets her church key. Sue Hedlund will be meeting with her on May 30 to orient her in Health and Caring Advisory Committee responsibilities. Her office hours/duties have not been formally decided on yet.
- Childcare Staff Meeting Thursday, May 18, 5:30 p.m. To discuss replacement of Nicole West-Anderson and/or if three remaining staff are sufficient for remainder of Summer and into Fall. Is Wednesday night childcare necessary anymore? Should we continue to provide childcare for AA on Thursday nights or is that something AA can provide on their own? If so, AA cannot legally use our church childcare/nursery room per LADC contractual agreements.
- Legacy Committee/Seminary Scholarship Fund meeting with Pr. Keith Lentz, Orv Johnson, and Sue Hedlund
 next Tuesday night, May 23 to discuss possibly seminary scholarship fund to help support Chad Larson and