

<p>July 27th 2017--Our Savior's Lutheran Church Board of Directors Meeting Mission Statement: <i>Grounded in Faith, Gathered in Love, and Sent with a Purpose so that Others may gain the Kingdom.</i> MEMBERS PRESENT Voting: Ray Valley, Shelly Hill, Joel Frost, Meredith Caskey, John Lasswell Ex-Officio/ Visitors: Dale Stiles MEMBERS ABSENT: Marci Gaertner</p>	<p>Time Called to Order: 6:30 pm Time Adjourned: 9:15 pm Location: Family Room- OSLC Meeting Lead: Ray Valley Recording Secretary: John Lasswell</p>
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DISCUSSION	RECOMMENDATIONS/ ACTIONS/ MOTIONS	RESPONSIBLE PARTY	
		Staff	Board

Reading of Mission Statement and Prayer/Devotions	Owl Sight		Meredith
Approval of meeting agenda Approval of 6/15 board minutes	Joel moved approval of consent items, seconded, approved.		
OLD BUSINESS: Review of Action Items from Past Meetings-	<ul style="list-style-type: none"> • CAT Survey Next Steps <ul style="list-style-type: none"> ○ Final choice of modules: Group agreed to proceed with strategic, flow and stewardship modules ○ Approval of the expense: John moved for approval of project cost up to \$3000, seconded, approved. ○ Timeline and rollout plan: Tentative schedule is to start survey ~9/10; conduct interpretation ~10/31; present to congregation ~12/10 		John & Board

	<ul style="list-style-type: none"> • OSLC Bylaw Review update: No change. Dale to follow up with Pr. Janelle Koester (St. Paul's) on 9/7 • Ecumen update: <ul style="list-style-type: none"> ○ Board will continue to support and promote the project. Many members will attend upcoming City Council meeting. ○ Shelly to write a letter for City Council and share for reference. ○ Board will encourage congregation to comment and especially share their support. ○ Schedule of public events to be published. • Planning Calendar updated and attached. 		Pr. Dale Ray & Joel Board
REPORTS: Pastor Report	<ul style="list-style-type: none"> • Report attached. No extraordinary items outstanding. • Staff Reports: <ul style="list-style-type: none"> ○ Darla's report attached in form of letter to parents. Children's education committee is operational...more information anticipated in near future. ○ Chad did not submit a report, on mission trip. Status of youth committee is not clear. ○ Dale to follow up with staff on need for monthly reports "as appropriate". Does not need to be the next great American novel – the objective is to assure that all staff areas have their voice in the room at board meetings. Children's and youth ministry are the most active and Board anticipates there will be a report from these areas most months. 		Pr. Dale

	<p>moved to table issue until next meeting so budget status and Ecumen project progress can be better assessed, seconded, approved. John & Joel to scope out project.</p> <ul style="list-style-type: none"> • Concern about CO detection and maintenance of smoke detectors. Joel to follow up. (n.b. – further investigation showed that CO detection is not a code requirement and this equipment is apparently not installed at OSLC). 		
<p>NEW BUSINESS:</p>	<ul style="list-style-type: none"> • Spreadsheet of volunteer contributions - Discussed the following: <ul style="list-style-type: none"> ○ Discussion of findings: Most members are involved with something; about 20% of the members are involved with 5 or more different activities. ○ Ongoing database management/upkeep: Ray to update with latest changes. Eventual transition of this task to church secretary is anticipated. ○ Access and data security requirements reviewed ○ Transition from Dropbox to Google Drive discussed and approved. Ray to execute. ○ General homework: How to present current volunteer data to the congregation to highlight current participation while avoiding the potential for “shaming” less involved individuals. 		<p>Ray&Board</p>

- Committee Charters and Governance - Discussed the following:
 - Final Committee List. Need to roll up some existing ad hoc committees into the formal committee structure (example: Africa Committee → Mission and Outreach).
 - Committee expected to document activities; archiving, access, and sharing written reports of their work.
 - Reviewed and approving charter template and basic committee structures. Board needs to help committees write their charters.
 - Joel to develop draft finance and personnel committee charters
- Recruitment of committee participation - Discussed the following:
 - Legacy Committee
 - Personnel/HR Committee
 - Finance Committee
 - Utilizing current Time/Talent data
 - Scheduling another survey (see p 197 Owl Sight)
 - In-reach campaign to engage congregation and ask for more people to step up.
 - Need for “job orientation” to reduce participation intimidation factor. Tactics need to be developed for this work.
- Kitchen Operation: Discussed current kitchen and Wednesday night dinner procedures, issue is not resolved. Needs and plan of action from staff is

	<p>needed. Need to have a person to coordinate kitchen activities (but not do the work!) while still relying on volunteering – some alternatives were discussed and Shelly will investigate. Options for catering, pizza, cottage cheese & peaches, and volunteering are possible. Interaction with LADC remains a concern.</p> <ul style="list-style-type: none"> • Member Concerns du jour: <ul style="list-style-type: none"> ○ John: Attendance continues to trend downward, with 2017 generally being below previous low attendance – graph attached. Some action on healthcare is needed for near full-time employees (Gillo, Kathy N., Chad and Jane). Consult with benefits specialist recommended (action deferred until action on ACA resolved by Congress). ○ Joel: Volunteer appreciation and burnout need to be addressed. He is investigating references on this issue. 		
<p>Future Meeting Dates:</p>	<ul style="list-style-type: none"> • Tentative Board “Retreat” Aug 17th, 2017. Many board members and Dale not available for regular August meeting. This meeting will be a working session to discuss items and work in progress. Ray to schedule exact time and place. • Board Meeting September 21st, 2017 at 6:30, at OSLC. 		

Pastor Dale Monthly Board Report – July 27, 2017

Highlights of the month include:

- June 17 – Taylor Wedding
- June 22 – Informal Board gathering and cookout at Valleys. Thanks again, Ray and Andrea! It was great.
- June 25 – Vacation Day. Attended Fish Lake Lutheran’s 150th Anniversary worship celebration.
- June 25-30 – Spent much of the week at Camp WAPO with Darla and Chad and our campers.
- July 5 – Mutual Ministry Committee at Becky Maier’s home
- July 6 – led W.E.L.C.A. Bible study in the park
- July 6 – preached at and led monthly worship w/communion at Boutwells
- July 7-16 – Family vacation to West Virginia
- July 18 – met with Shelly Rock from Lakeview Hospital
- July 19 – met with Peter Harrits from Saint Paul Area Synod regarding hosting 2017 Bega Kwa Bega Festival
- July 23 – OSLC float in Stillwater Lumberjack Day Parade. Thanks to Dan Stoffer for coordinating!
- July 25 – Annual Staff planning retreat at Lakeside Park in Bayport.
- July 25 – Giving Team meeting
- July 26 – Continuing Education Day

On-going

- Ecumen project – Thanks to Joel and Ray for continuing to take the lead on this from the OSLC end.
- VBS prep and planning is gearing up! Begins next week!
- Kitchen Duties and Wednesday Night Dinners – need to figure out our plan regarding this as move into the Fall.
- Working with Darla to redesign faith formation schedule and curriculum (“Fearless!”) and how it can tie better into worship.
- Thank You to Ken and Charlene Oberman and grandson, Parker Smith, for filling in custodial for Gillo Madho.
- Staff supervision – continue to meet with Darla and Chad as needed, and Jean Pottratz as she settles in.
- Giving Team is proposing Fall Stewardship Theme and schedule: “Come and See ... Go and Do!” Would include Sundays, 10/22, 10/29, 11/5, 11/12 with Commitment Sunday on 11/19.
- Update on Darla and Chad Program areas:

- Darla is busy planning Fall Faith Formation schedule and format. She is excited for some new changes that we think will increase worship attendance at both Faith Formation and in worship at 10:30 a.m. She also has begun planning for Rally Sunday on September 10.
- Chad recently returned home from his mission trip to Colorado Springs. He and the youth on the trip are enthused and eager to begin a new ministry called “Mission Activate” where they will request, gather, and distribute different food, clothing, or other personal items for the homeless throughout the Twin Cities. We will all be hearing more about this. Chad is also excited about the men’s fishing group that he and Ray have been involved in planning.
- Baptism orientations
- Pre-marital meetings
- Pastoral Care

Upcoming Vacation and Pastoral Coverage

- August 7-19 – Family vacation to Alexandria and BWCA. Pastor Keith Lentz pulpit supply 8/13. Pastor Janel Kuester, St. Paul’s, Stillwater for pastoral care needs