

<p>June 15, 2017 --Our Savior's Lutheran Church Board of Directors Meeting Mission Statement: <i>Grounded in Faith, Gathered in Love, and Sent with a Purpose so that Others may gain the Kingdom.</i> MEMBERS PRESENT Voting: Pastor Dale Stiles, Shelly Hill, Marci Gaertner, Ray Valley, Meredith Caskey; John Lasswell via teleconference. Ex-Officio/ Visitors: MEMBERS ABSENT: Joel Frost</p>	<p>Time Called To Order: 6:34 pm Time Adjourned: 8:39 pm Location: Family Room- OSLC Meeting Lead: Ray Valley Recording Secretary: Marci Gaertner</p>
--	--

DISCUSSION	RECOMMENDATIONS/ ACTIONS/ MOTIONS	RESPONSIBLE PARTY	
		Staff	Board

Reading of Mission Statement and Prayer/Devotions	Pastor Dale gave opening prayer.		
Approval of meeting agenda Approval of 5/18 board minutes.	*No changes, Shelly moved to approve, seconded by Marci, approved. *John moved to approve, seconded by Shelly, approved. .		
OLD BUSINESS: Review of Action Items from Past Meetings-	*Fall schedule for adult forum nearly complete. To be reviewed July/August time frame. *Shelly continues to look for sample table for the gathering area. Tentative timeline Rally Sunday. Continue plan for individual donations rather than using undesignated memorial money.		Shelly— table project

<p>Ecumen Update—</p>	<p>*John has been in contact with Holy Cow—see summary in dropbox. Tentative timeline to initiate by this fall. Initial cost \$515 to conduct survey. Additional cost for interpretation options: 1) online interactive \$300 or 2) on site interactive \$1000 plus possible expenses for travel /accomodations — general discussion that the on site would be better for discussion. Pastor recommends including congregation in some form with the interpretation of data gathered---on schedule with adult forum in December. Board to review summary in dropbox to choose two of the listed 5 options we want to concentrate study on.</p> <p>*PUD application signed today by Pastor. There are to be clarifications of wording in document: 1) date for possible OSLC building project to occur in 10 years rather than seven. 2) Orv wants parking description to be ongoing use rather than just Christmas/Easter. 3) Architect Mindy has received schematics from Tom Petersen of Station 19 Architects to add.</p> <p>* Ray is planning to attend the July 12th city planning meeting. Discussion of potential congregational members to invite for support as well.</p> <p>* Discussion of letter to emphasize positives of the project for nearby community and city alderman, planning commission. Ray/Shelly will work on this validating personal concerns of neighbors but pointing out benefits of project. Suggestion to let Ecumen review before sending as well.</p>		<p>Board— review and bring choices for two best initiatives for Holy Cow project to July meeting.</p>
<p>Building and Grounds Update- Staff /Committee Reports—</p>	<p>*Minutes from May meeting in dropbox.</p> <p>*Still need to include activities from Chad and Darla’s teams. Not a long report but list of bullet points of what they are</p>		<p>Ray/Shelly— Ecumen letter</p> <p>Dale--? Best way to include highlights</p>

<p>Board Activity Calendar—</p> <p>Committee Charter Discussion--</p>	<p>working on so that board is aware for general background information.</p> <p>*Healthcare---need to develop plan rather than wait for federal changes.</p> <p>*First draft of budget from staff targeted by Labor Day so we can begin budget preparation earlier this year (September)</p> <p>*Dale has template for each committee chair to fill out and will ask that it be on next meeting agenda for each committee with goal to have all by first weekend in September.</p> <p>*Still need finance committee, volunteer committee—Dale will speak to Kathy Frost regarding chairing the volunteer committee. Board to bring any other ideas for committee or teams to July meeting.</p>		<p>from Chad/Darla</p> <p>Dale/Joel— staff budgets by Labor Day</p> <p>Dale—speak to Kathy Frost Re : volunteer committee</p>
<p>REPORTS:</p> <p>Pastor Report</p> <p>Treasurer-</p>	<p>See attached report. Additional:</p> <p>*3 Mission trips -Jamaica, cancel for 2018; Guatemala— this fall with Becky Maier and Susan Fredrickson; Tanzania—October with Pastor, Sue Hedlund, Cindy Gackle</p> <p>*Dan Stoffer working on OSLC float for Lumberjack Days. Property and Grounds has offered to help provide wagon, generator, towing vehicle but not to construct.</p> <p>*Pastor has copy of Boy Scout Charter without Chad’s signature. Dale will scan and place in dropbox. Discussion of relationship between church/troop for July meeting.</p> <p>Per email from Joel : 1) Congregational giving is below average. Ministry and Mission was down \$6,000 in May compared to last year even with an extra</p>		<p>Dale—scan copy of Boy Scout Charter for dropbox.</p>

	<p>Sunday this year.</p> <p>2) We are on budget for Giving 236,300 giving versus 238,200 planned.</p> <p>3) We are better than plan for expenses. 241,300 for expenses thus far this year.... which is good and bad. Good because our giving is down.....</p> <p>Bad because its expenses we will likely pay in future years....</p> <p>The \$32,000 in potential personnel costs for healthcare is not being spent so far this year (we would have spent \$15,000 so far if this was paid). So that is one reason our personnel costs are down. Also, no parish nurse for a couple of months helped personnel costs.</p>		
<p>NEW BUSINESS:</p> <p>Pastor Eval Forms Process</p> <p>Trailer Vandalism Issue/OSLC Scout Partnership</p> <p>Member Concerns</p>	<p>*Form developed by Dale and another pastor for use by ELCA congregations. All agreed we will use this form as trial for this year.</p> <p>* Recommendation by John this be added as a “float” rider to our insurance for future needs. John/Joel will check with Brotherhood Mutual.</p> <p>* Shelly clarified that reason we would do this is because of the partnership charter—other trailers parked on property do not have this partnership and would not be included. The current incident will not be filed with insurance at this time as Meredith has a volunteer to help with graffiti cleanup.</p> <p>*Ray would like this topic on agenda for future as a way to address any concerns brought forth by congregational</p>		<p>John/Joel— Check cost of decuctible and cost of adding rider for July meeting.</p> <p>Dale—</p>

	<p>members at board meetings. Has been a recent concern by member regarding how “sound” the current OSLC bylaws are and should we have an attorney review. Pastor Dale noted that there is an expert within ELCA who specializes in just this . (Janell, pastor at St. Paul’s in Stillwater). All agreed that this would be the best option, Dale to contact.</p>		<p>contact Janell regarding OSLC bylaws.</p>
<p>Future Meeting Dates: Board Meeting July 27, 2017 at 6:30</p> <p>Valley BBQ—June 22, 2017 at 6:00 pm</p>	<p>July meeting pushed to one week later July 27th providing this works with Joel.</p>		<p>Joel--? July 27th for July meeting</p>

Pastor Report, June 15, 2017

Highlights include:

- May 19-20 – SPAS Assembly at Prince of Peace Lutheran, Burnsville, with delegates Orv & Kathy Johnson and Becky Maier
- May 21 – Vacation Sunday for Annica's confirmation. Thank you to Pr. Keith Lentz for leading worship in my absence. Graduate Recognition Sunday.
- May 24 – Ecumen meeting at Stillwater City Hall with Bill Turnblad
- May 26-27 – Commencement/Graduation events for my D.Min. at Bethel
- May 28 – Vacation Sunday for commencement celebration. Thank you to Pr. Ed Schmidt for leading worship in my absence. Memorial Day weekend, one service.
- June 4 – Began Summer Worship schedule, 8:00 a.m. & 9:30 a.m.
- June 6 – Staff lunch provided by LADC staff. Thank you, LADC!
- June 10 – Centenarian Nethis Peterson Day! Celebrated with a party at OSLC, Nethis' 100th birthday!
- June 11 – Installation of parish nurse, Jean Pottratz, at both services.
- June 12 – 2nd Ecumen Neighborhood meeting at OSLC
- June 15 – Wedding Rehearsal (Wedding this Saturday, 6/17)

Ongoing:

- **Staff is in Summer Mode** now at OSLC. There is considerably different pace and schedule for staff members. In some ways our schedules are lighter, in other ways they increase. It's a welcome change that we all look forward to after a busy program year.
- **New parish nurse, Jean Pottratz**, has begun her work and was officially installed on Sunday, June 11 at both services. Jean has attended staff meetings and has begun settling into her office and her weekly routine. Summer is a nice and convenient time for her to begin.
- **Seminary Scholarship Fund** discussion continues. Mark Fjested and Jim Pavak are continuing to look at how to set up a seminary scholarship fund for members of OSLC, including Chad Larson initially. Conversations with staff at St. Andrew's Lutheran, Mahtomedi, have been helpful. Sue Hedlund, Orv Johnson, Joel Frost, and Pr. Keith Lentz have also been part of the conversation.
- **Lumberjack Days Parade** – OSLC member, Dan Stoffer, is heading up and coordinating OSLC participation in the annual Stillwater Lumberjack Days Parade. Dan is looking for volunteers to help with the float, walking in the parade, and for the donation of parade candy. Thank you, Dan! Shelly Hill has also been working with Dan on designing OSLC banners to carry and display in the parade. Thanks, Shelly!
- **Boy Scout Troop Charter** – Have asked John Lasswell, Joel Frost, and Chad Larson to figure out the relationship OSLC has with the Boy Scouts that use our property and facilities. This, stemming from the vandalism of one of the boy scout trailers. John will provide a summary/update of this relationship at the June Board Meeting.