



Board of Directors Meeting

Grounded in Faith, Gathered in Love, and Sent with a Purpose so that Others may gain the Kingdom.

Date: September 21st 2017 MEMBERS PRESENT Voting members: Meredith Caskey, Joel Frost, Shelly Hill, John Lasswell, Dale Stiles, Ray Valley Ex-Officio/ Visitors: MEMBERS ABSENT: Marci Gaertner	Time Called To Order: 6:30 PM Time Adjourned: 9:15 PM Location: OSLC Family Room Meeting Lead: Ray Valley Recording Secretary: Shelly Hill
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TOPIC	DISCUSSION	RESPONSIBLE
Devotions	Prayer and devotions led by Ray Valley. Focused on Jesus' style of leadership.	
Approval of July Minutes	Motion to approve by Joel, seconded by John, approved	All
Pastor Report	Report attached. Stands as written.	Pr. Dale
Staff Reports	There were no staff reports. Pastor Dale requested reports from staff, but we did not receive them in time for the board meeting. We will stress the importance of receiving these updates so we can be aware of any items of concern or major program updates. Joel will attend staff meeting to discuss.	Pr. Dale and OSLC Staff
Treasurer Report	<p>Joel presented the financial reports. We are currently 8% below our planned budget in giving. This is concerning and we will continue to monitor it closely. The question was brought up on whether this had a direct correlation to worship attendance numbers declining. Joel is going to investigate.</p> <p>We are starting to work on 2018 budget. Joel will request initial staff budgets so we can get a preliminary budget drafted. Won't be able to finalize anything until we can see how giving does in the coming weeks.</p>	Joel

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	<p>Joel is going to talk to a healthcare insurance consultant to determine a plan going forward for staff healthcare coverage.</p>	
<p>Old Business</p> <ul style="list-style-type: none"> 1. Committee Rosters and Terms 2. Progress on Charters 3. Kitchen Ops (Stipend?) 4. CAT Survey Update 	<p>We would like all committee rosters and charters in place and finalized by 12/31. Ray is going to work on shuffling a few of the committees. Meredith will be board rep for both Children & Family, and Youth Advisory Committees. Ray will be the board rep for Adult Ed Committee. Although the recommendation is to have no more than 8 members on a committee, we decided that we would grandfather in committees that currently have more than 8 members. Question came up of whether a staff member can be the chair of a committee. We decided that a staff member can (and should) be on the committee, attend meetings and advise, but cannot chair the committee.</p> <p>We need to get a personnel committee formed quickly. Looking for members of the church that have a human resources background. Will continue to look for that so we can get this committee going. Dale will lead these efforts, along with the board's help in finding members.</p> <p>Nancy has been working on a calendar through the end of the year that shows all kitchen activity. She has Wednesday night dinners covered through the end of October. Need to make sure we are counting meals served on Wednesday nights.</p> <p>Shelly will discuss with Nancy about chairing the Fellowship Committee. Need a charter for this committee. Joel is going to look at budget to determine \$\$ available for stipend for kitchen coordinator position.</p> <p>The CAT survey will start on 10/1. Decided that we will invite all active members AND friends to take the survey; not inactive members (those who haven't attended in 2+ years). We will be offering several sessions for people to complete their survey at the church. Survey closes on 10/30. The interpretation of CAT results will occur on Saturday,</p>	<p>Each Board Rep to report on progress on their committee</p> <p>Pr. Dale and Board</p> <p>Shelly</p>

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<p>5. High Top Table Update and excess funds</p> <p>6. Ecumen Update</p>	<p>November 18th. Along with the board, a few congregation members have been invited to join in on the interpretation. Interpretation review with the congregation is scheduled for 12/10 during the education hour at 9:15. We're hoping for high participation in this survey as it will be used extensively for planning in 2018 and years to come.</p> <p>The fundraiser for high top tables was a success! Received almost \$3000 in donations. 9 tables have been purchased and will be available for pickup on 9/29. It was decided that the additional \$1000 will be used towards warming up the Family Room with a new table, some artwork, and 2 floor lamps. Shelly will talk to Gwen Johnson and Laurie Burns to request help in coordinating the furniture with the existing furniture in the gathering area.</p> <p>Had a meeting recently with Ecumen to get an update on submission to the city. We discussed concerns regarding elevation and traffic issues. Issues were resolved to our satisfaction. It was decided that the current task force that has been working with Ecumen would remain intact until if and when the closing takes place. At that point, we will form a subcommittee of the Property & Grounds Committee that will be the ongoing connection between the Ecumen property and the church.</p> <p>Building and Grounds recently inquired about funding of Ecumen-related projects, such as moving the trailers from the back lot, fence replacement, enclosure around trash cans, etc. It is likely that funding for these types of things will come from proceeds from the sale of our property.</p>	<p>Shelly</p>
<p>New Business</p> <p>1. Parish Nurse Debrief and Planning</p>	<p>An exit interview with Jean Pottratz brought to light some things that we will put in place prior to hiring our next Parish Nurse. Sue Hedlund has created a checklist of things that our Parish Nurse needs to know. Lakeview has posted the position as a 10-hour/week position that can transition to a 20-hour/week position if necessary. We will be checking back with the candidates that applied when we posted it originally when Jean was hired.</p>	<p>All</p>



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<p>2. Member Concern - Sitting Areas, perfume @ 8am</p>	<p>There was a concern brought up by someone who is sensitive to heavy scents and complained of too much perfume in the 8:00 service. Although it was agreed that the member raising the concern is not alone in a sensitivity to heavy scents, that it's not an issue that the board chooses to act upon at this time.</p> <p>In the interest of time, we needed to table the discussion re: Sitting Areas.</p>	
<p>Next Meeting</p>	<p>Thursday, October 19th at 6:30 PM</p>	
<p>Adjourn</p>	<p>Motion to adjourn by John. Seconded by Meredith.</p>	



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Pastor Dale's Monthly Report

Thursday, September 21, 2017

- Tuesday, August 1 – Africa Trip Planning meeting with Sue H. and Cindy G.
- Wednesday, August 2 – Stillwater City Council Meeting – 1st PUD submittal
- Thursday, August 3 – Coffee & Conversation at Boutwell's/Lead worship
- Tuesday, August 22 – Staff meeting at Historic Church at Boutwell's
- Thursday, August 24 – Pre-marital meeting
- Monday, August 28 – Jean Pottratz Exit Interview
- Tuesday, August 29 – Lee Natwick funeral
- Tuesday, September 5 – Bega Kwa Bega Fall Festival planning meeting
- Tuesday, September 5 – Giving Team meeting
- Sunday, September 10 – Rally Sunday
- Thursday, September 14 – Kiel/Ernest wedding rehearsal
- Friday, September 15 – Kiel/Ernest wedding
- Sunday, September 17 – Sunday Faith Formation began
- Monday, September 18 – Mutual Ministry Committee
- Wednesday, September 20 – Coffee & Conversation at Oakridge
- Wednesday, September 20 – Wednesday worship/Faith Formation began
- Wednesday, September 20 – Met with 10th graders to talk about gifts/talents

On-going

- Pastoral care (home/hospital/office visits)
- Parish nurse search
- Fall worship programming/planning/scheduling
- Staff supervision

Upcoming

- Fall stewardship theme: "Come and See ... Go and Do!" beginning 10/22
- Africa Trip planning – leave 10/23 – return 11/3
- Bishop Lull visit (preach and lead Adult Ed) – 11/5
- Vacation day – Sunday, October 1 (college 25th class reunion) – Pr. Keith Lentz pulpit supply