



Board of Directors Meeting

Our Savior's Lutheran Church is a caring community called by Christ to serve and live in faith

Date: 09/17/2020 MEMBERS PRESENT: Karna, Amy, Susan, Chris, Greg, Marty, Summer Voting members: Ex-Officio/ Visitors: MEMBERS ABSENT:	Time Called to Order: 6:33 Time Adjourned: Location: Remote via Zoom Meeting Lead: Greg Otsuka Recording Secretary: Amy Stoffer Timekeeper: Summer Seidenkranz
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TOPIC	DISCUSSION	RESPONSIBLE
Reading of the OSLC Mission Statement		All
Approval of Minutes from last Board Mtg	Completed online approval; posted	
Additions/Approval of Agenda	Welcome and thank Marty for stepping up to serve as Board member Moved: Summer Second: Sue All approved	
Devotions/Mission Moments	The Blue Book by Jim Branch – reflections book; liminal space calls for trust, faith	Karna
Financial update ● Treasurer's Report	3 months in a row we have maintained position; positive indication, 11% below total revenues from budget, parallel to 2019; expenditures expected to be lower than 2019; we are doing OK and missions can continue Action item: Get in front of budgeting again this year, plan to start in October; work toward meeting with members to socialize budget and discuss with those interested before January annual meeting; congregation should feel good about where we are and the work of the Finance Committee Marty – question about P&G purchasing authority – What is the purchasing authority of the committee?	Chris

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	<p>Delegation of authority for committees – need to document, especially for expenditures, help people feel comfortable making smart/needed decisions</p> <p>Deadline: October</p>	
<p>COVID-19 Update</p> <ul style="list-style-type: none"> ● Resurrection Team update ● Small groups in building ● Worship update ● Planning for future reopening 	<p>Science and Safety team drafted small group guidelines for gathering in person of groups of 12 or less; vast majority of ELCA churches are not considering re-opening in near future; will continue with virtual meeting option; Caring team will brainstorm ideas to continue connecting with members</p> <p>Science and safety team will make recommendation for review/approval by Board</p> <p>Confirm that small group guidelines align with phasing plans (with understanding the CDC guidelines may have changed since plan was drafted)</p> <p>Communication needed from Resurrection team to update - here's where we are today and here's what our plan is...(based on phasing, etc); Karna to ask Resurrection Team to draft</p> <p>Children, Youth & Families ministries should consider how to apply the approved guidelines to their ministries (e.g. faith formation, confirmation, etc); add language about ability to move between phases; make sure there is demonstration of how to properly clean;</p> <p>Karna to ask Chad and Darla to review guidelines drafted by Resurrection team and propose how to make it work for their ministries, work with Resurrection Team to confirm/approve</p> <p>Summer – moved</p> <p>Second – Chris</p> <p>Approved</p> <p>Karna to follow up with Resurrection Team, Darla, and Chad</p>	<p>Karna/Greg</p>



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<p>Highlights/Concerns</p> <ul style="list-style-type: none"> ● Staff Reports ● Pastor Report ● Update on Maintenance and Faith Community Nurse positions ● Committees 	<p>Amy to take action on getting Marty access to Google drive</p> <p>Faith Community Nurse is again possible; HR team is meeting on Monday</p> <p>HR committee is working to figure out how to post the maintenance position</p> <p>Building has been re-keyed, Susan OS is the key master, Kathy also has a list</p>	<p>Greg/Karna/Summer</p>
<p>Old Business</p> <ul style="list-style-type: none"> ● Stewardship for All Seasons update ● Playground update ● Constitution and Bylaws ● Newsletter 	<p>Brochure development, inspiring vision for next year, weekly assignment now through mid November; focus on relationships, expanding staffing to facilitate relationships</p> <p>Zhvago and playground – October groundbreaking</p> <p>No update on constitution and bylaws – Greg to share draft with Board</p> <p>Newsletter – Good preliminary feedback; consider quarterly newsletter going forward (middle of each quarter)</p>	<p>Greg/Karna/Summer/others</p>
<p>New Business</p> <ul style="list-style-type: none"> ● Giving/Legacy Committees 	<p>Consider possible synergies/optimization between Finance and Legacy committees</p> <p>Tabled issue until there is a review of bylaws, through amendment or rewrite to constitution and bylaws</p>	<p>Chris/Karna/Greg</p>
<p>Member Concerns</p>	<p>None discussed</p>	
<p>Next Meeting: October 15, 2020 (MEA conflicts?)</p>	<p>October 15</p>	
<p>Adjournment Concluding Prayer</p>	<p>Motion: Marty Second: Amy Approved</p>	