



Board of Directors Meeting

Our Savior's Lutheran Church is a caring community called by Christ to serve and live in faith

Date: 01/09/2020 MEMBERS PRESENT: Ray Valley, Meredith Caskey, Sue Amundson, Greg Otsuka, Chris Buse, Pastor Karna Moskalik, Amy Stoffer Voting members: Ex-Officio/ Visitors: MEMBERS ABSENT:	Time Called to Order: 6:39pm Time Adjourned: 8:50pm Location: Offsite Meeting Lead: Meredith Caskey Recording Secretary: Ray Valley
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TOPIC	DISCUSSION
Reading of the OSLC Mission Statement Devotions/Mission Moments	None
Approval of Minutes from last Board Mtg	Approved online 1/3/2020
Additions/Approval of Agenda	Motion to accept agenda, Greg, Second Amy. Discussion by Ray, Add the Order of the Annual Meeting to New Business. Added. Motion carried
Strategy <ul style="list-style-type: none"> How we communicate 2020 budget alignment with Mission, Vision & Values? 	Pr. Karna, Chris, and Amy met on Tuesday. Up, In, Out are values. Will make Pie chart on how budget aligns with these values. But aren't all exclusive.
Review Actions List	(Review outside of meeting)
Financial update <ul style="list-style-type: none"> Treasurer's Report 2020 Budget 	<p>Refer to Treasurer report. Revenues fell about 5.7% short of budget. Although expenses were \$17,000 lower than budgeted, expenses exceeded revenues by about \$25,000</p> <p>Some adjustments made to v4 budget. V5 was discussed</p> <p>Level of risk discussed</p> <p>Going into 2020, \$310,000 in cash. With the V5 budget, we'll probably will burn \$160k in cash. Will be about 2-2.5 mo in reserves. ELCA recommends 3 mo.</p> <p>Stewardship For All Seasons (SFAS) will be a \$3900 investment by the Giving Team to engage a consultant and a cohort of churches to instill a greater spirit of generosity in the congregation. Average congregations experience a 10-20% increase in giving after completion</p>



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	<p>of the program</p> <p>Might be a time lag, so fruits as a result of SFAS might are not likely to come right away.</p> <p>Concern from Finance team is meeting revenue projection. Outside of comfort zone for conventional financial practitioners.</p> <p>We will be in good shape with or without SFAS because of a settled confident pastor, and strong Mission, Vision, and Values.</p> <p>More reason to be optimistic this year than last</p> <p>Core group of members are meeting the giving need, but in order to make the 2020 goal, it's going to require new members/friends and higher average attendance</p> <p>Will watch the numbers like a hawk and Finance team will develop metrics and triggers to keep us on good financial footing</p> <p>If we need to pare back, there's no margin in the operating budget, rather we should look at the one-time budget (e.g., reserve spending).</p> <p>Choice: we can either cut projects or do a capital campaign</p> <p>It's going to be important for committees that have budgets (M&O and P&G) to spread out spending</p> <p>Discussion about M&O one time budget. What is the right thing to do?</p> <p>The sale of the Ecumen land was a shift in an asset to cash which did not improve our net worth. \$30,000 to Mission and Outreach seemed excessive to some given the state of our cash reserves and not wanting to draw down below ELCA guidelines.</p> <p>Motion to eliminate the \$30,000 one-time budget to Mission and Outreach and move \$4,150 excess revenues to Mission and Outreach, Greg second, Discussion. All were in favor. Chris will update the budget to V6 for presentation to the congregation.</p>
<p>Highlights/Concerns</p> <ul style="list-style-type: none"> ● Staff Reports ● Pastor Report <p>Committees</p> <ul style="list-style-type: none"> ● Property and Grounds 	<p>Since the board meeting was moved up a week, staff reports are not yet available for review.</p> <p>Pastor report - Cont. Ed grant - Cohort to begin in Aug. 2020 investing in leaders in the Synod. Pastor Karna selected as a candidate by Bishop Lull.</p> <p>Karna to schedule meeting with Greg, Jon Burke, Laverna and Dave Scholz, Ken Oberman, and Summer Seidenkranz to schedule meeting to discuss Communication strategies for P&G related work and discuss task responsibilities. The Maintenance Manager task list and responsibilities needs to be finalized.</p> <p>Susan Smith helped revise a v3 of the P&G Charter. The committee will discuss at Feb</p>



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	<p>meeting. Charter should be presented to Jon and provide feedback.</p> <p>CLC lighting project should proceed asap. Joel Frost volunteered to lead the project.</p>
<p>New Business</p> <ul style="list-style-type: none"> ● Order of Annual Meeting 	<p>Meredith will begin work soon</p>
<p>Old Business</p> <ul style="list-style-type: none"> ● Playground project approach and partnership with LADC ● Nominations ● Amendment/ revision of Constitution and Bylaws project update 	<p>Given the relatively large budget for the playground, its in our best interest to do our due diligence and get some reasonable estimates from other vendors. Ballpark figure in the most comparable fashion at minimum, not necessarily a full on out bid. Susan Smith has been acting as point on evaluating structures and pricing. Meredith to send contact from Landscape structure to Ray. Ray to reach out to Susan Smith with contact info from Landscape Structures.</p> <p>Board nominations are set.</p> <p>Revised constitution is set but the congregation needs enough time to review before they vote. Not enough time before the annual meeting. Bylaws still need considerable work, but work is progressing. Board reaffirmed the importance of the document focusing on defining the major governance structures (e.g., number and positions on the board) but remaining concise.</p>
Member Concerns	
Recap of Action Items and Priorities	<p>No update yet on Parish Nurse</p> <p>Recognition of Ray and Meredith's service on the board. Some parting words of wisdom shared.</p>
Next Meeting	Feb 20th 2020 6:30 pm
Adjournment	Motion by Greg to Adjourn, Meredith Second. All in favor
Concluding Prayer	